



REPORT TO THE COUNTY EXECUTIVE THIRD QUARTER, 2020

The following reports for the 3rd quarter of 2020 are presented to the County Executive:

ADMINISTRATIVE SERVICES

- Planned and promoted a can drive for the Bay County Animal Services Department.
- Assisted in locating a County truck to utilize at Animal Services as one of the officer's trucks broke down.
- Assisted the Veterans Offices in coordinating financial processing expenditures through & Sailors Relief and Veteran Transportation Services.
- Staff returned to work from a furlough due to Covid-19.
- Submitted the 2021 Veteran Affairs grant that will be used for several improvements to services for our Bay County veterans.
- Resolved a number of constituent inquiries and communications made to the Administrative Services office.
- Attended a fundraiser for Bay County Animal Services at MI-Table in Bay City.
- Assisted with various adoption events at the Animal Shelter.
- Assisted Animal Control Officers on several calls / investigations.
- Coordinated a cat adoption event.
- Met and discussed various Soldiers / Sailors Relief items with staff.
- Worked with the Saginaw Correctional Facility to adopt dogs that were currently being housed at the prison for dog training.
- Promoted various animals through social media platforms including live streams through Mix 106.3 to showcase animals that are available for adoption.
- Observed monthly visits by a local veterinarian, Dr. Francke from Bay Animal in which various dogs and cats are evaluated and vaccinated.
- Answered questions and assisted in social media for Animal Services.
- Assisted with a couple different fundraising events at local businesses in Bay County.

Animal Control

The Shelter took in 154 cats, 135 dogs, 2 rabbits & 2 Guinea Pigs total of 293 animals. Owners claimed 2 cats and 52 dogs.

- We adopted out 99 cats, 40 dogs, 2 rabbits, and 2 Guinea Pigs
- 12 cats and 21 dogs were euthanized per owner's request.
- 6 cats and 9 dogs euthanized due to aggressive behavior or illness.

- 6 dogs and 5 cats were transferred to other shelters and rescues

Field Activity: Officers went out on 845 calls, this quarter, which include the following:

- 53 Possible animal bites
- 87 Investigations of Cruelty, Neglect, or Abandonment
- 208 Loose and Aggressive
- 110 Barking

- We are still having volunteers coming to walk the dogs in the fairgrounds. Due to COVID walkers will meet the volunteer coordinator or staff at the education room door & the dog is handed to the volunteer to walk. All volunteers know that they must wear a mask at all times at the door to pick up a dog for a walk or if they are directed to come into the building.

- Our visitors are required to call & set up an appointment due to the limitation of people being able to be in the shelter at any one time. All visitors are required to wear a mask while in the shelter or they cannot enter the building. We have hand sanitizer stations in different spots of the shelter including at the front door. We have a supply of disposable face masks if visitors forget their mask.

- We had the interns from the Skill Center back for a few weeks, but we did have to stop allowing them to come due to the fact several students were exposed to COVID through the Skill Center's Veterinarian Technician Program. At this time due to COVID there will be no sterilizing program for about twenty animals from the shelter this coming winter & spring of 2021.

- We have started a pet food emergency pantry at the shelter which help Bay County Residents with food for their pets during this trying time.

- We have had a decrease in intake due to COVID, but once the moratorium is over on evictions all animal shelters, including Bay County Animal Services, are expecting a very high demand on relinquishing animals to the shelters, since the owners will have no choice but to give up their pets. We are starting to see where people are leaving their pets behind or dumping them alongside the road.

Veterans

Relief Fund

During this quarter we saw 35 veterans. We turned away 5 veterans due to not meeting criteria of program, 9 that returned too early for benefits.

Food	\$650.00
Gas	\$200.00
Heat/Furnace	\$915.25
Rent/Mortgage	\$1,010.00

Bay City Utilities	\$1,818.61
Consumers Energy	\$247.29
TOTAL	\$4,841.15

County Veteran Service Officers

	Phone Calls	Fax/ Emails	Gulf War	Vietnam	Korea	World War II	Other/ PeaceTime	Widow/ Other
JULY	116	29	15	19	0	1	6	17
AUG	108	41	9	27	3	3	8	15
SEPT	122	41	15	33	2	2	11	27
TOTALS	386	111	39	79	5	6	25	59

Transportation

	VETS	MILEAGE	VOLUNTEER HOURS
Ford Van	16	763	81
Town & Country	10	587	53
Red Chrysler Van	0	0	0
Silver Chrysler Van	0	0	0
TOTALS	26	1350	134

	Michael O.	Derek T.	Stan M.	Dan W.
JUL	4	5	0	5
AUG	0	3	4	5
SEPT	0	0	0	0
TOTALS	4	8	4	10

County Burial and Markers:

Veteran	Spouse	Markers	No Wartime
24	18	0	4

CENTRAL DISPATCH 9-1-1

Radio

- Distributed 800 MHz radios for Animal Control, Sheriff Marine Patrol and Coast Guard.
- Conducted 800 MHz radio training for the Coast Guard station.
- Installation of antenna, cabling and VHF radio. The radio provides interoperability with the Coast Guard.

Personnel

- One employee successfully completed the dispatcher training program.

- **Continuing Education** - 9-1-1 conducted dispatcher and supervisor continuing education online. Three dispatchers completed online CPR, EMD Training and LEIN TAC Training.

Technology

- **CAD Sharing Project**- Met virtually with Sanilac to continue progress on the CAD sharing project implementation. Worked with Sanilac to agree upon IT support costs.
- Scheduled and conducted a tower climb at the backup center to calibrate wireless point to point equipment. The calibration enhanced coverage.
- Updated Text to 911. The software now has Rapid SOS location services. When someone texts with a newer smart phone 9-1-1 will receive more accurate location information.

Administrative

- **HVAC System Project** - B&G scheduled the installation for the 4th quarter 2020.
- **Grant** - The TAC Grant for 9-1-1 call handling equipment was awarded to 9-1-1. The first quarter of next year Intrado will be onsite to install new workstation computers for our phone system.
- Updated the radio website, the site has all the resources for talk groups, SOPs for 800 MHZ radios and other information.
- Developed and submitted 2021 budget.

Operations

- **COVID-19** -
- Developed a remote work policy for anyone that has left the state or if someone needs to quarantine due to close contact.
- Purchased items such as headsets, small UPS system, computer monitors etc., to make sure we have enough supply for the next six months in response to shortages and price increases.

CORPORATION COUNSEL

- Opened new matters, reviewed contracts or provided legal opinions to:

Animal Services	Mosquito Control
Department on Aging	Personnel and Employee Relations
District Court	Recreation and Facilities
Environmental Affairs & Community	Retirement Board
Development	Sheriff
Finance	Transportation Planning
Health Department	Treasurer
Housing Department (CRA)	VEBA
Information Systems Division	

- Attended Board of Commissioners meetings via Zoom
- Attended Retirement Board meetings via Zoom
- Attended VEBA Board meetings via Zoom

- Participated in multiple MHT Housing conference calls/meetings regarding Bay County Housing Department (Center Ridge Arms) with representatives of HUD, MSDHA and MHT representatives
- Research, review and attend multiple meetings with commissioners regarding millage possibilities, ballot placement and millage language.
- Multiple meetings/contacts with constituents regarding constituent concerns.
- Multiple meetings with Health Department, Emergency Manager and various department heads regarding contingency planning, COVID-19 response and planning procedures.
- Attended multiple Incident Management Team meetings regarding COVID-19 Pandemic
- Attended multiple meetings regarding workforce reengagement
- Assisted the County Executive by drafting various correspondence and memos
- Provided legal opinions and guidance on employee/personnel issues
- Coordinated and reviewed sales contract addendums and worked with local relator regarding property listing of Bay County Market and Restaurant
- Received, reviewed and responded to various subpoenas (Sheriff's Office - 1, Central Dispatch - 2)

Current Litigation

- Filed Treasurer's Petition for Foreclosure
- Reviewed and responded to various correspondence in opioid litigation matter, submitted Purdue Pharma Bankruptcy claim
- Jason Holsapple v. Bay County
- Kolu Stevens v. Bay County
- Delores Proctor, et al v. Bay County (class action)
- Thomas McDonald, Jr. (Worden Bankruptcy) v. Bay County
- Top Shelv. Worldwide bankruptcy
- Estate of Cater bankruptcy matter
- Thomas A. Fox v. Bay County (class action)

Risk Management

- Received & filed various incident report forms
- New MMRMA Claim Submissions:
 - Department on Aging Vehicle Accident, Claim No. 2001572
- Current Claim Processing:
 - Department on Aging vehicle accident, Claim No. 2001572
- Coordinated and processed 3 Notary Bonds with MMRMA

Freedom of Information Act (FOIA)

- Processed and responded to 169 FOIA requests.
- Coordinated with the following offices and departments to complete FOIA responses:
 - Animal Services & Adoption Facility
 - Central Dispatch 9-1-1
 - Health Department
 - Prosecutor's Office
 - Retirement Board
 - Sheriff's Office
 - Treasurer's Office

Conferences/Seminars/Trainings/Special Events

- Attended Virtual State of Michigan U.S. Census Complete Count Committee Meetings

CRIMINAL DEFENSE

June 2020 Case Appointments

- 33 total case appointments

July 2020 Case Appointments

- 56 total case appointments

August 2020 Case Appointments

- 83 total case assignments

MIDC Compliance/Changes due to COVID-19

- The attorneys are able to now hold certain hearings for defendants that we were not previously able to hold due to building restrictions.
- Our office is beginning to see an increase in clientele as the Magistrate is holding arraignments via Zoom for our out of custody defendants.

ON AGING (DOA)

- See Attached.

ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT

Director's Report

The following are highlights during the 2020 third quarter for the director of the Environmental Affairs & Community Development Department. All department functions were maintained during the quarter while following Covid-19 guidelines and regulations. Activities included:

- **Center Ridge Arms Environmental Review** - Laura completed the HUD required Environmental Review for the variety of activities proposed for Center Ridge Arms. The Environmental Review was an in-depth review of not only the physical improvements proposed at the facility but also HUD requires a review of on how the programmatic changes impacts on the economic and social conditions of the residents at the facility. The County has been working on a partnership that will serve to benefit Bay County, MHT, and the residents at Center Ridge Arms. The building was built in 1987 and there haven't been many interior improvements due to a lack of HUD investment funding. This collaboration will provide funding for much needed facility updates and improve interior furnishings for residents. This creative partnership between Bay County and MHT will provide funding for some much needed upgrades to the apartment units and is the first project of its kind in Michigan.
- **EPA Dow Dioxin Clean-Up** - The EPA Dow Dioxin Clean Up has been moving forward with the remediation of hot spot zones in the Superfund area of the **Tittabawassee River**, Saginaw River, and Saginaw Bay. EPA and Dow have also been monitoring the early impacts of the dam failure and flooding in downstream areas. Monitoring shows that most of the previous capped sites at the river bottom have been unaffected by the flooding except in two small localized areas that show minor impact and will not need any restoration.
- Laura is part of the Dow Citizens Advisory Group that works to monitor and provide input on the cleanup efforts at contamination areas and to keep a focus on protection of the Saginaw River and Saginaw Bay.
- **Hampton Township Economic Development and Place Making** - Laura participated in the review of the draft document and attended the final presentation of the Hampton Township Economic Development Strategy conducted in response to the phased closure of the Karn-Weadock Plant affecting all of Bay County. Enhanced place



Bay County Department on Aging Services for Seniors - 3Q20

Home
Delivered
Meals

43,898

Congregate
(Activity Center)
Meals

2,683

Curbside

Commodities
Boxes
Delivered

710

Many of our services were closed in April and most of May due to the COVID Pandemic. However we continued to serve those 60 years and better Meals, assisted with Personal Care, essential shopping and Commodity delivery.

Mission Statement:

The Bay County Department on Aging is dedicated to providing continued opportunities for the community's older adults by maintaining independence, offering social activities, and enhancing their lives through delivery of quality services in a cost-effective manner.

Transportation
(# of rides)

0 COVID

Volunteer
(Hours)

210

Caregiver (Hours): **27.25**

Case Coordination (Hours): **1640**

Homemaking
(Hours)

1828.5

Personal Care
(Hours)

449.5

New Elder
Abuse Cases
Served

2

Special
Event
Eligible
Meals

COVID

Health & Wellness Classes

Bay County
Department on
Aging's.

Special Events

Activity Centers were
closed during

Dining Center Activities

this time due to the
COVID Pandemic.

Curbside Meal Pick-up
started 6/8/2020.

Participants very happy
to have this service
again.

making and tourism was identified by Federal and State agencies to promote the extensive public lands and Hampton Township's location along the Saginaw Bay shoreline. The new Economic Development Strategy focus is on bringing new manufacturing jobs to the township. Actions to attract new investment through Place Making and promoting Hampton Townships recreational opportunities can help towards that primary goal. Laura assisted in the development of new signage at Finn Road Park to showcase Bay County amenities along the Saginaw Bay, the Birding Trails with Hampton's new observation towers, the Blueways Trail and public kayak launch sites with improved access due to Phragmites control.

- **Revolving Septic Loan Fund Project in Kawkawlin Township** - The Revolving Septic Loan Fund was able to help a family in Kawkawlin Township replace their failing septic system. Laura worked closely with Corporation Counsel to ensure the mortgage documents for this project were updated and legally sound. The final document signing for the project took place the end of July with the selected contractor completing the project in August. The funding for this project was provided as a 10 year loan with Bay County at 3% interest. The money paid on the loan will revolve back into the Revolving Septic Loan Fund to help provide loan assistance for future septic projects.
- **Marketing PEER Group Meetings** - The Bay Area Chamber of Commerce has been hosting a series of Professionals Engaging & Encouraging Results (PEER) Group Meetings. These virtual meetings are a way to discuss topics and provide open dialogue to better market and promote our community. The director has been a participant in the PEER Group Meetings.
- **Coreyon Reef Rotary Presentation** - Laura gave a joint presentation with Mike Kelly/Saginaw Bay WIN to the Rotary Club of Pinconning on the Coreyon Reef Restoration Project on August 13th. The rock reef restoration project is the culmination of years of work to restore historical fish spawning habitat within inner Saginaw Bay. The goal of this project was to create additional spawning habitat for native fish species and to help facilitate a resilient and diverse fish population. Early post construction monitoring of the Coreyon Reef located in the inner Saginaw Bay has shown it is attracting a variety of fish species. The water clarity at the location of the new reef remains high and is a positive sign that the flooding did not damage the site and we will see more fish inhabit/utilize this location. Fall monitoring will be taking place since that is the reproductive season of native fish and will provide more information about success of the reef. Evaluation of this demonstration project can also inform future reef restoration throughout the Great Lakes.
- **Auburn DDA Meeting** - Laura attended the August Auburn DDA Meeting to discuss a Brownfield Cleanup project for the gas station on Midland Road that is kitty-corner from the school. The City of Auburn is looking for financing options for this cleanup project.
- **SB CIMA Steering Committee** - The director participated in the Saginaw Bay Shoreline Cooperative Invasive Species Management (CISMA) Meetings, the community coalition that formed following the DNR invasive Phragmites Grants. The Saginaw Bay CISMA Area covers Arenac, Bay, Huron, Saginaw, Sanilac, and Tuscola counties and exists to

create and support collaborative invasive species management among local communities, municipalities, the Tribe and community organizations and private landowners within six (six) coastal counties around the Saginaw Bay. The Saginaw Bay CISMA - led through the Arenac County Soil Conservation District, promotes invasive species education and outreach, inventory and prevention, and control activities.

- **2021 Budget** - The director worked with staff in each division to finalize 2021 budget for the Environmental Affairs and Community Development Department. Staff also reviewed their technology updates with the director.

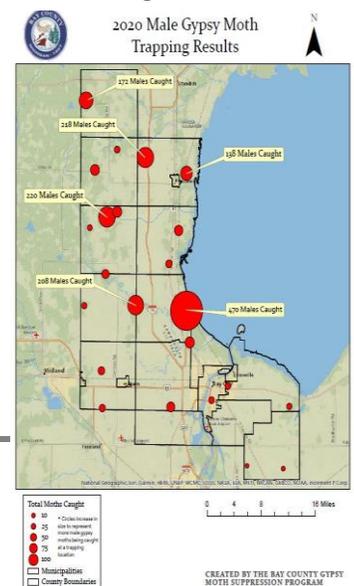
Geographic Information Systems (GIS)

During the third quarter of 2020, the staff of the GIS Program continued all program operation while following Covid-19 guidelines and regulations. Activities included:

- Continued coordination with Health Department to maintain a GIS based dashboard for COVID-19 reporting to the public.
- Continued maintenance on 9-1-1 GIS data for New World System CAD Map and Intrado Software.
- Developed new “Closest Wrecker” maps for 911 Dispatch.
- Assisted Equalization Department staff with GIS editing capabilities by training them on parcel editing procedures and best practices
- Continued maintenance and update of the Fetch GIS Mobile Application for First Responders.
- Participated in the State of Michigan’s Police NG911 Point Addressing Subgrant Program.
- Maintained data for the Bay Area Fetch Viewer.
- Completed GIS Data and Map Requests at an estimated cost of:
 - **\$48.76** to Private Sales
 - **\$105.00** to County Dept./Div.
 - **\$1669.87** to City/Townships
- Attended three monthly MiCAMP Board Meetings.
- Attended the August Virtual Statewide GIS Users Group Meeting.
- Attended the MiCAMP Virtual Conference.
- Continued GIS assistance to the Bay County Gypsy Moth Program to assist their field collection and reporting process.
- Participated in two Bay County Hazard Mitigation Advisory Committee Meetings.
- Hosted a virtual Bay County/Bay City GIS Workgroup meeting.
- Continued creating maps for the Bay County Hazard Mitigation Plan (**18** .pdf maps in total).
- Attended various learning/collaborative webinars:
 - Attended Virtual ESRI Users Conference - July 14-16
 - Attended the AMPO Quarterly GIS Working Group - July 16th

Gypsy Moth Program

During the third quarter of 2020, the staff of the Gypsy Moth Program continued all program operation while following all Covid-19 guidelines and regulations. Activities included:



- **Gypsy Moth:** For the first times since 2010, Gypsy Moth populations in Bay County have reached outbreak levels that were able to defoliate and damage trees in two areas of the county. Both areas together amount to about 5 acres of woodlot where 80% to 100% of the leaves were stripped from the trees. These areas were near areas that were treated in springs of 2019 and 2020 but they were not treated because the owner declined treatment or had not requested treatment.
- The Gypsy Moth population was monitored in the summer using pheromone traps that attract male Gypsy Moths. Overall, the trap catches for 2020 were up throughout the Bay County, especially in areas where defoliation was noted. Many of the traps were placed in new locations to test if increased trap catch counts are a good reflection of the number of Gypsy Moth egg masses that will be found in woodlots during fall egg mass surveys. Fall egg mass surveys were begun in late September and will be used to determine where treatment will be needed in spring of 2021.
- **Emerald Ash Borer (EAB):** Field surveys to evaluate the success of Emerald Ash Borer (EAB) treatment operations and the health of the remaining ash trees in our inventory were done in Late August and early September. Initial results show that the majority of the 2954 ash trees remaining in our inventory continue to grow and thrive. The majority of trees lost in since the 2019 inventory were in the City of Bay City where multiple stressors harm the health of ash street trees. Summary reports on the ash tree inventory will be developed and sent to managing agencies later in the fall when time allows.
- **Public outreach:** The Program enlisted the aid of Constant Contact, an email service, to deliver its first email Newsletter to inform property owners and others who have expressed an interest in the activities of the program. The first email focused on the year round monitoring efforts needed to track and evaluate the Gypsy Moth Population so that suppression efforts are most effective. This effort will continue throughout the fall and winter.
- **Educational Programs and Staff Training:** Staff members attended live and web based training programs about ongoing research on new invasive species, Urban Forestry and tree health care. In September they attended the virtual MiCAMP GIS conference to learn more about how to utilize geographic based information to track, monitor and manage more efficiently and accurately.
- **Discovery of Beech Bark Disease in Bay County:** While monitoring woodlots for Gypsy Moth Egg Masses in Gibson Township, program staff noticed a small group of American Beech trees covered in a white waxy material. Upon closer inspection, staff expected these trees to be infested by an invasive beech scale insect indicative of Beech Bark Disease (BBD). After emailing Deb McCullough from Michigan State University's Forest Entomology Lab, she officially confirmed that this was in fact Beech Bark Disease, and that this was the first time the disease had been confirmed in Bay County. This was a big find for the program, as Bay County will be one of the southernmost counties in the state to confirm the disease. This shows an increase in the killing front of BBD throughout the state, and a massive increase in the original range of the northwest Lower Peninsula. We are currently working with Dr. McCullough of MSU and James

Wieferich of the Michigan DNR's Forest Health Division to work on the next steps for our program in concern to this recent find.

Michigan Green Schools

During the third quarter of 2020, staff of Bay County Michigan Green Schools has been busy with the following activities:

- Due to Covid restrictions, the confirmation and paperwork for award of the Michigan Green Schools Initiative Awards was delay until mid-September. With everything in place, presentation and announcement of the 2019-2020 Michigan Green Schools awards is finally happening. We would like to congratulate six schools in Bay County for their efforts to follow green school practices of energy conservation, wise resource management and environmental stewardship. Receiving Evergreen Level Michigan Green School designations are: Bay-Arenac ISD Career Center, John Glenn High School, and Washington Elementary School since they submitted 20 or more activities that the school undertook to foster Michigan Green School Ideals of energy conservation and environmental stewardship. Receiving the Emerald Level Michigan Green School designations are Auburn Area Catholic School and Bay-Arenac Community High School for submitting 15 or more activities. Bush Elementary school has been awarded the Green Level Michigan Green School designation for the 10 activities they submitted. Washington Elementary School was a first time participant. During the summer, a representative from Cramer Junior high informed this office that they too will be working to achieve recognition as a green school in 2020-2021. The application for this school year is available on our county website at: <https://www.baycounty-mi.gov/GypsyMoth/Michigan-Green-Schools.aspx>

Mosquito Control

During the third quarter of 2020, the staff of the Mosquito Control Program continued all program operation while following all Covid-19 guidelines and regulations. Activities included:

- After training and certification delays due to COVID-19, the Mosquito Control program was fully staffed with seasonal employees as of early July. Staffing levels were affected in July and August as COVID-related protocols required some seasonal staff to be excluded from work for up to 14 days.

Mosquito Surveillance

- From July through September, some 1-2" rain events throughout the County prevented drought conditions, however above-average temperatures and quick dry-down minimized any significant flooding from rain, thereby limiting the number of nuisance mosquitoes (*Aedes vexans*). *Ae. vexans* typically account for 70% of light trap collections, however in July they only averaged 3%, and in August, 14% of the total catch due to the limited rain.
- As has been the trend for the past few years, counts of *Coquillettidia perturbans*, the cattail marsh mosquito, saw high numbers along the Bayfront and marsh areas for most of July and August. CDC Trap collections in July amounted to 16,164 *Cq. perturbans*, 85% of the trap collection.

- Along with *Cq. perturbans*, *Anopheles* species mosquitoes, found in permanent water sites with vegetation, made up the bulk of trap collections in July and August. This is a trend seen for several years near the Bay with higher water tables keeping sites wet throughout the summer with no dry-down. Roadside ditches in a corridor along the Saginaw Bay were treated at regular intervals, approximately every 10 days, to minimize emergence of *Anopheles* mosquitoes.

Disease Surveillance

- Bay County's first reported evidence of West Nile virus did not occur until September 10, when Michigan State University reported positive mosquito samples from mid-August in the cities of Auburn and Bay City. A press release was sent to notify residents and encourage the use of personal protective measures to prevent mosquito bites. West Nile virus has been found in Bay County every summer since 2002.
- Of the 417 mosquito samples (containing 13,728 female mosquitoes) that have been submitted to Michigan State University for disease testing, 6 of the samples tested positive for West Nile virus. Three birds also tested positive for West Nile virus as of September 30. In comparison, 2019 saw 3 birds and 13 mosquito samples testing positive.
- Statewide, West Nile virus was reported in 23 human cases, 7 birds, and 41 mosquito samples as of September 30.
- 315 mosquito samples containing 6,199 mosquitoes were submitted to Michigan State University for Jamestown Canyon virus (JCV) testing with results pending. Positive JCV samples were found in Bay County in 2018; however, no positives were recorded in 2019.
- Eastern Equine Encephalitis was evident again in Michigan with 35 animals and 1 confirmed human testing positive across 14 counties as of September 30. Primarily found in southwest Michigan, the virus was found to have expanded as far north as Clare County as well as Tuscola County. The State of Michigan contracted aerial fogging in the affected areas. Bay County had no evidence of EEE in mosquito samples, horses, or humans in 2020 but stayed in communication with public health officials and applicators involved.

Field Operations

- From July through September, treatment activities for mosquito larvae and adult mosquitoes focused mainly on disease prevention in high risk West Nile virus areas as well as treatment in cattail marsh areas where high mosquito counts prevailed. Larval control activities included roadside ditch treatments after rain events and in the Saginaw Bay corridor, consistent treatment of catch basins, and habitat inspections in public areas or when requested by a homeowner. Along with routine township applications, adult mosquito control in July focused on areas with high counts of *Cq. perturbans*. In August and September, adult mosquito control focused on applications in areas with an increased risk of disease activity.
- The second tire drive of the season was held Saturday, August 8 at Fraser Township Hall with 1,003 tires collected. The cost of holding the tire collection is covered

through a 2020 EGLE Scrap Tire Clean-Up Grant.

- EGLE Scrap Tire Clean-Up Grants may not be available in 2021 due to potential budget shortfalls at the state level. EGLE allowed an extension of any unused 2020 Scrap Tire Clean-Up Grant money (\$4,000) to be applied toward 2021 tire collections.
- Mosquito Control conducted outreach on disease activity and personal protective measures through press releases, TV5 interviews, and Bay County's Facebook page.
- Mosquito Control staff viewed the virtual 25th Annual MiCamp Fall Mapping Conference on September 17-18. Viewers were given the opportunity to learn about new advances in GIS mapping and how other government agencies use the system to increase efficiency and accuracy. Staff also participated in various webinars on Integrated Pest Management.
- The mosquito control treatment season ended September 25 due to unfavorable weather conditions and low temperatures minimizing mosquito activity. End-of-season clean-up projects and inventories were conducted and seasonal employees were terminated on September 30.

Transportation Planning Division

During the third quarter of 2020, the staff of the Transportation Planning Division continued all program operation while following Covid-19 guidelines and regulations. Activities included:

- Held one BCATS Technical Committee meeting and one BCATS Policy Committee meeting.
- Approved 1 Amendment/Administrative Modification to the BCATS FY 2020-2023 TIP.
 - This totaled **\$82,072** in additional Federal funding the City of Bay City Wenona Ave (Jane St to North Union St) project in FY 2023.
- Coordinated approval of new MDOT Master Agreement.
- Attended MDOT 2021 Safety Target Setting Coordination Session virtually.
- Attended MDOT Mid-Performance Period Reporting: Status/4-year Target Coordination Call.
- Attended two TAMC Coordinator's Conference Call meetings.
- Attended one Roadsoft User Group (RUG) Meeting August, 2020.
- Attended two monthly MTPA meetings virtually, via ZOOM.
- Attended one MTPA Education Subcommittee Meeting virtually, via ZOOM.
- Attended one Community Economic Development Strategy (CEDS) Committee meetings hosted by EMCOG.
- Attended two monthly JobNet Technical Committee meeting via phone.
- Continued development and collaboration of transportation and GIS with new virtual public engagement apps, dashboards, surveys, and web-maps, showcasing BCATS activities and information.
- Attended three virtual meetings hosted by MDOT to discuss forecasting employment and population data for the Great Lakes Bay Region Travel Demand Model.
- Staff participated in testing of MDOT Internet Reporting Tool (IRT).
- Staff participated in user interviews for assistance in developing the MTU and CSS website.

- Continued work on updating the BCATS Non-Motorized Transportation Plan.
- Attended 19 learning/collaborative training webinars:
 - *Attended MDOT hosted virtual SMART training.*
 - *Attended virtual MDOT Training Wheels*

EQUALIZATION

- Calculated and verified millage rates, prepared and submitted pertinent reports.
- Compiled data for the Apportionment Report which is due to the Board of Commissioners in October.
- Appraised properties in each real property class, for land values, economic condition factors, and appraisal studies.
- Continued to review Register of Deeds recordings, check for full or partial coverage of parcels, print pertinent documents for Assessors, and update property ownership information.
- Assigned new parcel numbers for split or combined properties for tax year 2021: 50% complete
- Wrote new legal descriptions for split or combined properties for 2021 tax year and entered in BSA database: 10% complete
- Updated the Equalization Maps for split or combined properties for tax year:
2020-10% complete
2021-0% complete
- Updated the GIS parcel layer for split or combined properties for tax year:
2020-0% complete
2021-0% complete
- Assisted in reconfiguring the GIS parcel layer to fit newly acquired remonumentation coordinates for a more precise fit: 0% complete
- Have Equalization Maps scanned and linked to the department website, printed for other departments, townships, cities and for the public use in the office:
2020-0% complete
- Assisted Township/City Officials, attorneys, real estate appraisers, title researchers and individual property owners with assessment and legal description questions.
- Prepared computerized tax bill data for township officials and assisted them in uploading that data and printed necessary billing reports and documents.

- Updated website for Property Tax Query and equalization reports on the Department web pages.

FINANCE

Accounting/Budget

- Retirement & Veba Zoom Meetings
- Monthly Retirement funding for Retiree payments
- Met with IT Manager daily/weekly to determine computer & staff issues
- Finalized the 2019 External Financial Audit - Rehmann (one month extension - July)
- Participated in bi-weekly State of Michigan Treasury and Municipal League Covid-19 and Revenue Webinars & Updates
- Participated in Zoom Board Meetings - Full Board
- Participated in Daily/Weekly IMT Calls during Pandemic
- Participated in Weekly Center Ridge Arms calls with MHT
- Finalized Cred Card RFP Process
- Finalized Single Audit for 2019
- Worked with Board Financial Analyst on 2021 Budget Process
- Researched & Secured CARES Reimbursement Grant Funding possibilities for Bay County
- Worked on reporting Covid Grants and reported quarterly expenditures
- Worked on grant year end
- Processed grant amendments for grant year end
- Monthly grant reporting & year end close outs
- 2020 Budget packets were prepared and distributed on August 10, 2020
- Budget Department met several times with Child Care Fund on the 2021 Budget
- Budget Department worked on 2021 departmental budgets - personnel, fringes, health insurance, grant/tax revenues
- Met with the courts administrator to discuss and set up budgets for 2021
- Budget Department did budget training for the 2021 budget throughout the month of July

Purchasing

COVID Pandemic Emergency Purchasing:

- Maintained a tracking system for all COVID related purchases.
- Continued discussions with the Health Officer, as new information became available, concerning best options for the various PPE and sanitizing items needed for County Departments.
- Continued working with Buildings & Grounds Supervisor to coordinate deliveries, storage and distribution and tracking of COVID supplies.

Bids:

- Awarded County Auditing Services RFP
- Awarded Cost Allocation Plan RFP

Purchase Orders Issued: 90 (quarter), 370 (annual)

Trainings

- Class: Mission and Public Benefit
- Class: Legislation & Legal Environment
- Class: Ethics, Integrity & Transparency

Other Items

- Attended various meetings regarding the above RFP's/RFQ's.
- Prepared journal entries for credit card allocation.
- Assisted various departments and vendors with purchasing questions/bid preparations.
- Prepared monthly invoices for: cell phones, phones, credit card and waste removal.
- Began year-end process, issued final 2020 PO's, and began analysis of open PO's.

Information Systems Division

- Worked on setup of new hardware equipment and planning.
- Provided Help Desk support to all Departments and kept the network stable and available for over 80 employees to work from home.
- Provided an upgrade for CareAdvantage, a software system for Department on Aging.
- Worked with the Courts on a solution for offsite jury selections.
- Installed and deployed new computer equipment.

Total Help Desk Tickets Closed: 1080

HEALTH

Administration

Major items to note during this period include:

1. The Bay County Health Department has fully mobilized its staff, and resources to respond to the current COVID-19 pandemic. The Health Department has investigated over 945 confirmed cases of COVID-19 to date. The Health Department continues to work extensively within the community to restart businesses and services to the greatest extent possible within Bay County.
2. Primary care clinics including Immunizations, Personal Health Services and the Bay Community Health Clinic has currently resumed most inpatient visits and has incorporated telemedicine to the extent that is possible.
3. The Environmental Health Division continues to implement the mapping project of all septic and wells in Bay County. The mapping project has also been extended to include opioid mapping and mapping of known COVID cases for epidemiological purposes. The number of septic and well permits has increased since re-engagement in June.
4. The Health Department is working to extend testing services with McLaren, Great Lakes Bay Health Centers and other providers throughout the county during the current crisis.

The Health Department has begun to prepare for coming vaccines for COVID-19 which are anticipated to be deployed in the first quarter of 2021.

- Weekly meetings with Leadership of the Michigan Department of Health & Human Services regarding the current pandemic
- Board of Commissioner and various Board Committee Meetings
- Monthly Health Department Staff Meetings
- Monthly Health Department Management Team Meetings
- Monthly Department Head Meetings
- Monthly Michigan Association of Local Public Health (MALPH) Board meetings in Lansing or teleconference
- Monthly Human Services Collaborative Council (HSCC) Board, Executive Board and Steering Committee Meetings
- Michigan Health Improvement Alliance (MIHIA) - General Board Meeting (July)
- Michigan Health Improvement Alliance - Population Health Working Group (Monthly)
- My Community Dental Centers (MCDC) Advisory Council (August)
- Regional Perinatal Coalition Planning Team (Monthly)
- Saginaw Bay MST (Microbial Source Tracking) Group - (Monthly)
- Incident Management Team Weekly
- Bay County School Re-Engagement

Children's Special Health Care Services (CSHCS)

- CSHCS provides supplemental insurance benefits and services of a registered nurse to children who have a qualifying medical diagnosis. A child is invited to enroll whether they have private insurance or a Medicaid Health Plan. Staff assists families to navigate the medical, health insurance and educational world of the child with medical special needs. These services promote optimal functioning for the child and family.
- The program employs two FTE nurses and one 0.5 FTE clerical. Remaining MDHHS mini-grant funds from FY19 have been extended to use in FY20. A new CSHCS Parent Liaison has been hired and CSHCS outreach duties began in January 2020.

Communicable Disease (CD) Division

- **The main emphasis for this quarter remains COVID-19.** The Communicable Disease Division has 3 fulltime PHN working on pandemic issues in the department. A reorganization plan that adds 4.5 FTE has been submitted to, and approved by the Bay County Board of Commissioners. **In addition to COVID-19 cases, the CD nurses have investigated over 700 reportable disease cases this quarter.**

Personal Health Family Clinic

- The Personal Health Family Planning (PHFP) Clinic is a Title X Clinic that provides sexual and reproductive health and contraceptive services to woman, men and teens. Client receives both contraceptives and STD services. Staff currently includes 1 FTE nurse, clerk and a FP Coordinator, and 2 contracted Nurse Practitioners who each work one day a week in the Clinic. Due to the pandemic, the Personal Health Family Planning Clinic has resumed operations at this time albeit limited, curbside services.

HIV/AIDS Testing & Outreach

- Due to the pandemic, the Personal Health Family Planning Clinic has curtailed operations at this time and have transitioned to limited, curbside services. **Rapid** HIV testing is available by appointment at the BCHD free of charge. Clients seen in the Personal Health Family Planning or Bay Community Health Clinic, can receive same day Rapid HIV testing if the HIV nurse is available, otherwise these clients schedule an appointment with the HIV nurse. Serum HIV testing is always available in the clinics.

Hearing and Vision Program

- The Hearing and Vision technicians provide hearing and vision screenings in preschools and schools. Children who do not pass the screening are referred for medical care. Technicians follow up on referrals to assure children receive medical care. Due to the pandemic, the Hearing and Vision Program has curtailed operations at this time due to the shutdown of schools.

Childhood Lead Program

- Healthy Homes and Lead Poisoning Surveillance System (HHL PSS) is the MDHHS system to report on blood lead levels for all children in Michigan. It assists the local health department (LHD) by identifying children in their jurisdiction who have an elevated blood lead level (EBLL) ≥ 5 mcg/dl and need further medical care.
- BCHD continues to implement of the Local Childhood Lead Poisoning Prevention Grant to fund the activities of the Bay County Childhood Lead Program. Funding allows a lead trained PHN to follow up on all reports of capillary EBLL by providing education and guidance over the phone. Children who have a confirmed venous EBLL ≥ 5 mcg/dL are offered PHN case management in the form of a home visit. These visits are provided regardless of insurance coverage.

Maternal Infant Health Department (MIHP)

- Due to the pandemic, the Maternal Infant Health Program has curtailed operations at this time and have transitioned to limited, curbside services and televisits. MIHP is a voluntary program to promote healthy pregnancies and good birth outcomes for pregnant women and infants with Medicaid Health insurance.

Immunizations

VACCINE	COUNT
TB Test	0
Hep. A. Adult	14
Hep. A. Peds	52
Hep. A./Hep. B	0
Hib	27
HPV	78
Flu	0
PCV 13	31
Rotavirus	5
Dtap	25
Dtap/IPV	14
MMR	25

IPV	8
Td	0
Tdap	84
Varicella	24
Dtap/Hep. B/IPV	23
PPSV 23	3
Meningococcal MCV4	97
Zoster	32
Hep. B. Peds	1
Hep. B. Adult	15
MMRV	19
Rabies	0
DT	0
MenB.	40
TOTAL	617

Environmental Health

FOOD SERVICE		SEPTIC, WELL, AND MISC	
Fixed Food Est. Inspections	NA	Parcels Evaluated	29
Mobile, Vending, & STFU Inspections	NA	On-Site Sewage Disposal & Tank Permits Issued	47
Temp. Food Est. Inspections	NA	Alternative/Engineered Sewage Systems Approved	19
Follow Up Inspections	NA	Failed System Evaluations Conducted	16
Plans Received for Review	NA	Sewage Complaints Investigated	3
Plans Approved	NA	Well Permits Issued	15
Consumer Complaints Investigated	NA	Abandoned Wells Plugged	13

Cremation & Disinterment Permits Processed

July	76
August	81
September	66

WIC - Women, Infants and Children Program

COVID-19 has affected WIC services in both negative and positive outcomes. Monetary redemptions at local grocers were down as families have been hesitant to go out to purchase WIC foods. USDA has put waivers in place enabling WIC to continue services to all eligible families via remote services without having to physically come into the office, as well as assisting with delaying some appointments. Our overall participation in WIC has increased, however new referrals have had a slight decrease.

WIC Staff & WIC Breastfeeding Staff Activities

July

- WIC Staff Meeting (All Staff)
- BCHD Staff Meeting (Amy Cianek, Sarah Tackebury, Michelle Wynne, Beth Cushway & Amy Revette)
- State of Michigan COVID Conference Call (weekly) Amy Revette

August

- WIC Staff Meeting (All Staff)
- BCHD Staff Meeting (All Staff)
- BFPC Meeting (Tracy Metcalfe, Charissa Loeffler, Kristina Doyle & Amy Revette)
- State of Michigan COVID Conference Call (weekly) Amy Revette

September

- WIC Staff Meeting (All Staff)
- BCHD Staff Meeting (All staff)
- State of Michigan COVID Conference Call (weekly) Amy Revette
- BFPC Meeting (Tracy Metcalfe, Charissa Loeffler, Kristina Doyle & Amy Revette)
- Bay Area Breastfeeding Coalition Meeting (Kristina Doyle, Charissa Loeffler, Tracy Metcalfe)
- Regional Breastfeeding Coordinator Meeting (Kristina Doyle)
- State of Michigan Breastfeeding Workgroup (Kristina Doyle)
- Lactation Education Resource Webinar (Kristina Doyle)
- Great Lakes MotherBaby Café (Tracy Metcalfe)

Acronyms

WIC=Women, Infant and Children

BFPC=Breastfeeding Peer Counselor

BCHD=Bay County Health Department

CCS=Client Centered Services

HOUSING

Housing Director Activities

- Current occupancy is at 96%
- Resident Meetings are limited due to COVID, however we are meeting based on appointment.
- Weekly staff meetings.
- 24 PHA repositioning Skype conferences with Detroit Field office.
- 27HUD E-learnings.
- Several MHT/Conversion meetings.
- Weekly expeditor meetings.
- MHT/State of Michigan conference calls and meetings for Stream Line Conversion.
- Update Pro-Forma per MHT.
- Begin Vanguard Fire Panel project.
- Environmental Review.
- SVC application submitted for inventory removal.
- CARES Funding Training.
- ACC Project title lifted and submitted to HUD.
- Declaration of Trust submitted to HUD.
- Meetings with Hampton Township fire on new building evacuation procedure.
- HAP Contract submission for conversion.

- Monthly financial reports submitted.
- Inventory of all building items began.
- Began domestic hot water conversion.

Admissions and Occupancy Specialist Activities

- 28 Recertification appts and inspections
- 2 move ins
- Monthly payables.
- Completed annual UPCS inspections for 28 apartment units with maintenance staff.
- HDS training.
- E-learnings for fair housing.
- Application management and filing.

Maintenance Activities

- Work orders completed in both common areas and apartment units that are deemed urgent.
- Routine maintenance and janitorial duties completed.
- Generators serviced (monthly).
- CSD1 testing completed on all boilers.
- Met with Vanguard on anticipated fire panel project.
- Met with Hayes Mechanical on anticipated domestic hot water project.
- Mowed lawn weekly.
- Apartment overhaul on 1 unit.
- Fire panel testing completed.
- Work with OTIS for monthly inspections
- Replace 5 refrigerators.
- Truck maintenance completed.
- 7 day a week sanitization and cleaning.
- Began property assessment for conversion.

Resident Services Activities (Housing Director and Admissions and Occupancy Specialist)

- Distributed food commodity boxes, Mid-Michigan Community Action Agency to 85 residents.
- Primary job is to act as liaison from staff to the residents.
- Coordinated with local human services to provide needed goods and services to residents; including Bay County Division on Aging, Region VII Area Agency on Aging, Bay Arenac Behavioral Health, Bay County Department of Health and Human Services, Disability Resource Center, Do-All Material Assistance Center, Hart Medical Supply, and Mid-Michigan Community Action Agency. Information on Entitlement
- Several meetings with staff.
- Working day by day with the Director to improve facility functions.

- Coordinated presentations, medical clinics and programs to enhance and educate the residents at Center Ridge Arms on their mental, physical and daily living activities and coping skills utilizing local agencies. Personal Development Training:
- Assistance with Personal/Family Needs:
- Update calendar in front of office, if needed, with new activities not posted yet.
- Post Flyers on our Community Board in the Lobby (keep this board up-to-date).
- Put on Meetings, Clinics and informative sessions for life events.
- Attended several meetings with outside area agencies.
- Meetings with Director to help bring in new events for residents of CRA.
- Remote work due to COVID.
- Act as an extension of the office to ensure all memos and rent statements are distributed on time.

JUVENILE DETENTION & CHILD CARE SERVICES

- The Child Care grant has not experienced any budget cuts for the fiscal year and has maintained continued programming.
- Average daily population was 10.16 for this quarter.
- Average daily population for out of county youth was 7.21. The Juvenile Home housed residents from other counties for a total 664 days this past quarter, totaling to \$101,592 in revenue for the County. The total out of county reimbursement as of 9/30/20 is \$288,099
- The total reimbursement from MDE for implementing the School Nutrition Program this quarter was \$6,029.56. Total MDE reimbursement as of 9/30/20 is \$13,719.36.
- The facility experienced 2 resident restraints in the last quarter. In the incidents there were no injuries to residents or staff.
- Director updated protocols to remain consistent with Governor Order and CDC guidelines to aid in preventing the spread of the COVID-19 virus.
- Director met with Supervisors on 7/15 to discuss emergency changes to CCI rules regarding restraints.
- Youth Development Workers received updated information and training on the COVID-19 protocols for the facility.
- Youth Development Workers received training and updated information regarding new Emergency Rules regarding restraints on 8/17 and 8/18.
- Director revised restraint policies per State emergency changes.
- The Director attended the following:
 - Michigan Juvenile Detention Association Quarterly Meeting (via Zoom).
 - Child Welfare Leadership Meetings weekly with the State of Michigan(via Microsoft meeting)
 - Time Clock Plus Software Training 7/20, 7/22, 7/30, 8/5, and 8/13 (Virtual)
 - Bay Arenac ISD meetings regarding school program 8/26 and 9/22 (Virtual)
 - Meeting with State DWLS regarding Emergency Rule changes in regards to restraints on 7/22 and 8/7
 - FASD and Juvenile Justice System training (virtual) 9/2 and 9/9.

- Child Caring Institution Rule Making Committee 9/10, 9/23 and 9/24.
- Mental Health Training for Juvenile Justice (train the trainer) 9/9 and 9/22 also completed the courses provided to receive the certification to train the material.
- Tri-CAP quarterly meeting 9/17.
- **As of March 16, 2020 all programs that require face to face contact with youth ended due to Governor Order in response to the COVID-19 pandemic. Virtual options have been developed and continue to develop.**
- Employees and youth are following the BCJH COVID-19 Response Plan which includes sanitizing throughout the day as per the BCJH COVID-19 Response plan. All employees and youth wear masks, wash hands and watch distance to remain at least 6 feet apart.
- Bay Arenac Intermediate School District resumed face to face instruction as of September 2020. For summer programming YDWs researched educational programming for the youth. Crafts and creative activities.
- Forgotten Youth Ministries implemented a virtual program weekly for youth.
- Bay Arenac Behavioral Health (BABH) will be resuming services virtually in October.
- The contracted medical provider met with residents on a variety of issues and maintained medication management for residents.
- The Health Department implemented an immunization clinic in July August and September.
- The Great Lakes Bay Dental Bus provided services on August 4, 2020.

Community Corrections

- All utilization for programs has taken a negative hit from COVID19 restrictions. Groups have not resumed, but assessments for Circuit Court and Vivitrol are taking place. Outpatient treatment is currently being completed by individual sessions by phone and a few virtual groups. It is anticipated that offenders will be transitioned back into groups via virtual by December 1.

Program Numbers (10/01/2019 - 9/30/20)

Program Name	Number of New Enrollees
Pretrial Services	236
Outpatient Treatment (Funded, Non-funded and DDJR)	88
Cognitive Change	29
Opiate Specific	11
Education/Employability	8

- At a rate of \$67.28 daily for housing offenders, these 5 programs combined have saved the county \$564,883 for fiscal year 2020, by supervising offenders in the community with treatment and offering education and SUD treatment in the jail. These programs assist with jail overcrowding and bed space utilization as well.
- One of the objectives for Community Corrections is to reduce the overall Prison Commitment Rate to 19% or below, that was the goal for 2020 and Bay Co met the goal at 19.1%. Bay Co will continue to try and keep the prison commitments low by utilizing the treatment programs funded through PA511 and other resources.

- Throughout this quarter, the Manager has attended Drug Treatment Court Team meetings and TRICAP Board Meetings. The Manager also hosts the CCAB meetings with Community Corrections board members to approve all reports and address any issues. Manager attended trainings for Drug Treatment Court and Pretrial Services.

MSU EXTENSION

- **No Report Submitted.**

PERSONNEL & EMPLOYEE RELATIONS

Personnel

- Tiffany had continued meetings, training and webinars on Covid-19 with regard to changes implemented by the government, FFCRA, and Emergency sick leave.
- Tiffany worked with Finance on the Cares Act funding and grant for First Responder Hazard pay.

Payroll/Benefits

- Filed and paid all monthly and Q2 2020 payroll taxes including MESC, 941 and Michigan state withholding.
- Processed and distributed payroll EFT/checks.
- Educated employees/retirees on benefits
- Continuation of paying and tracking FFCRA and Emergency sick leave as needed.
- There were 14 retirements processed in the third quarter.
- Preparations for open enrollment

PUBLIC DEFENDER

There were a total of **112** new criminal cases opened during the quarter.
The break down is listed below:

Assigned Criminal Matters

Mr. Mannikko was assigned **29** new felony files.
Mr. Hetherington was assigned **25** new felony files

There were **58** new misdemeanor files assigned to;
Mr. Hetherington: **13**
Mr. Mannikko: **7**
Mr. Bonnell: **38**

There were **8** new felony violation of probation files assigned to:
Mr. Mannikko **8**
Mr. Hetherington **0**

There were **13** new misdemeanor violation of probation files assigned to:
Mr. Mannikko **4**
Mr. Hetherington **1**
Mr. Bonnell **8**

Probate Matters

There were 10 new Delinquency cases and 7 new Neglect cases assigned to Ms. Caprathe

Training

No in person training was attended due to the continued State of Emergency declared by Governor Whitmer.

RECREATION & FACILITIES

During the 3rd quarter of 2020, the Recreation and Facilities Department provided day-to-day supervision to the Buildings & Grounds Department and the Recreation Department. Additionally, the department worked on various tasks including but not limited to:

- Acted as the lead PIO for the Bay County Health Department. Included COVID-19 Employer Preparation, covid informational meetings and briefings, IMT meetings.
- Deciphered the Governor’s Executive Orders. Closed and Opened programming as appropriate by the order.
- Summer Recreation and Pool were closed due to the order. Group Exercise was held outside starting in June.
- Golf Course had a strong summer season.
- Pinconning Park had a strong summer season.
- Civic Arena - 1 sheet of ice went in the 3rd week of September.
- Furlough program continued through July, staff was reassigned to other roles when their building or programs were cancelled.

Buildings and Grounds

- Prepare for county fair
- Replace bad grandstand boards and paint
- Ensure the horse corals are in good repair, and grounds cut and groomed.
- Get 3-4 water meters for the fire hydrants from the city to monitor water usage for fair.
- Place flyers around for RV storage and place in the inner office mailbox and various office counters for advertisement.

Community Center

The Fitness Center:

Total Scans : Employee 10 Spouse 6 Retiree 8 Retiree Spouse 11
Members Couple 15 Individual 105
Membership purchased 1

Fitness classes:

FitFun - Canceled due to COVID-19

YogaFit - 13 participants and 4 Bay County employees
Fit in 30 - 15 participants and 6 Bay County employees
Chair Yoga - Met outside Mon - Thursday. 20 participants for the session.
Pickleball - Canceled due to COVID-19

Division on Aging: Chair Yoga class held outside in August and September, Mon-Thurs.

Fairgrounds: A total of 4 graduation parties held.
Paw Palooza

Canteen: Camping - 10 campers

The Summer Recreation Program, pool and room rentals were all cancelled due to Covid-19.

Golf Course

- Overflow pump installed
 - Valve installed on irrigation system to drain down main irrigation pond to new overflow pond
 - Able to drain down irrigation pond which up to 12 drain tiles run to
- Hosted County Tournament
- Hosted Senior County Tournament
- Hosted 12 Large outings with approximately 80-100 players in each
 - Gained 2 new outings